

Marathon High School Attendance Guide for Parents

Poor attendance is a serious matter and is an early warning indicator that a student will not graduate on time. ***Truancy is also a predictor of substance abuse, delinquent activities, even suicidal thoughts and attempts.***

All students are expected to attend every day and attendance is taken every period. Students under the age of 16 are required by law to be in school.

Procedures for parents:

1. Parents are automatically notified of UNEXUSED absences and are responsible for contacting the school to discuss attendance. When your child is absent send the attendance desk a written note within 48 hours of his/her return to school. Attach appropriate documentation such as doctors' notes.
2. Parents notified of unexcused absences are responsible for contacting the school to solve the attendance problem. ***Parents not in compliance may be required to attend Truancy meetings and may face other consequences.***

Consequences:

Students who are absent -

1. **MORE THAN NINE** (9) times in a class per semester MUST pass their final exam to earn credit if they are in a *high school* course. For year-long classes the rule applies to those who have more than eighteen (18) absences for the whole school year. Both excused and unexcused absences count in this total. In emergencies families may write to the attendance committee to request a waiver of this rule. Letters must be received within ten (10) days of receipt of the final semester report card, and must enclose documentation.
2. often have a hard time earning passing grades. **Students must maintain a C average/2.0 gpa to play sports and to graduate.**
3. may ***not be eligible to participate*** in practice, try outs or team-related functions including games. Documented emergencies or appointments are the only exceptions. See the Athletic Director for clarification.

4. will **lose school privileges** such as lunch passes, parking passes and activities permissions.
5. will **face school consequences** such as detentions or Saturday school. Parents will be responsible for transportation in such situations.
6. may receive in-school suspensions
7. may **lose learner's permit or driver's license** per state statute.
8. May **face intervention by State agencies** such as Cins/Fins.
9. may be summoned to appear before a judge in a **court** of law based on a truancy petition. **PARENTS may receive the same summons.**

Attendance Policy Make-Up Work:

Students will have two days for each day missed to make up class work upon return to school from an absence. After 3 consecutive absences, the teacher will determine due dates. If notice has given of a test or due date for a paper, project, or assignment prior to an absence, the student is still responsible for the work on the date it is due. Absence will not extend the deadline. In the case of a test, the student will be expected to take the test as soon as he or she returns to school.

Parents be proactive:

Check grades and attendance on-line on a regular basis. It is easy.

1. Go to www.keysschools.com
2. Select student drop down box
 - a. Select Focus- Student Login
 - b. Enter student id (usually first initial followed by last name)
 - c. Enter 44 + student's five digit lunch number + 0 (i.e. 44123450)
 - d. Grades will appear. To review attendance select Absences.
3. You can request email notification by going to the Parent/Student Dashboard tab.

See the complete Monroe County School District attendance policy on-line at www.keysschools.com under the parent/attendance link. Call Marathon High for additional information or assistance (305-289-2480).